



August 21, 2019

Notice of Annual / Election Meeting of the Members

Tuesday, September 17, 2019 at 6:00 pm
Town of Westlake
1500 Solana Boulevard
Building 7, Suite 7200
Westlake, Texas 76262

Dear Homeowner(s) of Granada,

As the Managing Agent for **Granada Residential Community, Inc.** We are pleased to announce that the Annual Meeting of the Members has been scheduled for **Tuesday, September 17, 2019 at 6:00 pm**. The purpose of this meeting is to discuss normal business of the Association and to present information on current Association affairs and to **elect two (2) members to the Board of Directors**.

Enclosed in this packet you will find the agenda and a proxy. **Even if you plan on attending, it is important that you return your proxy as unforeseen circumstances may occur, preventing you from being able to attend. The Annual Meeting of the Members cannot be held unless quorum requirements are met, either in person or by proxy. If a meeting must be recalled for a later date, the Association incurs additional costs for securing a venue, printing, mailing of meeting notice, etc. You may assign your proxy to a Member of the Board or to a neighbor of your choice who will be in attendance.**

Date: Tuesday, September 17, 2019
Time: 6:00 pm – 7:00 pm
Location: Town of Westlake
1500 Solana Boulevard
Building 7, Suite 7200
Westlake, Texas 76262

Check in will begin at 5:30 pm. We look forward to seeing you there on **Tuesday, September 17, 2019**. To view the agenda please visit the Association's website at www.granadahoa.com. Should you have any questions about the agenda or the upcoming meeting you may submit an inquiry via the "Contact Us" tab and an Essex Association Management representative will respond promptly.

Sincerely,

Essex Association Management, L.P., Managing Agent,
On behalf of Granada Residential Community, Inc.

cc: HOA file
Enclosures: Draft Agenda, Proxy

Essex Association Management, L.P.
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